* Why should we use functions at all?

Because we can use it for multiple times without coding the same program again

* How to define/declare a function?

Use def

* How to call/use a function?

Type the name of that funtion

* What is return, why and how do we use it?

Return is used to quit the function with or without a return value.

Type return when you want a function give you a value or if you want to quit a function

* Do we have to use return in **every** function?

No

* What are function arguments/parameters, why and how we use it?

Is the data we want to pass into a function

* How to use function from a different file other than our currently working file?

Import it